



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-1

October 20, 2009

John Bunce, Treasurer  
Citizens for Rothfus, Inc.  
P.O. Box 259  
Allison Park, PA 15101

**Response Due Date:  
November 24, 2009**

Identification Number: C00467530

Reference: Filing(s) dated 9/18/09

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the filing(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

You have failed to disclose an electronic mail address for your committee on your Statement of Organization (FEC Form 1). As of January 1, 2007, the Federal Election Commission will begin sending all courtesy mailings **exclusively by electronic mail**. Reporting reminders and mailings concerning changes in the law will no longer be sent to committees by U.S. mail. Please amend your Statement of Organization to include a current electronic mail address.

A copy of FEC FORM 1 can be downloaded from the FEC website at <http://www.fec.gov>, or requested through the FEC Faxline at (202) 501-3413. **Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended.**

**Please note you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

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